



Westminster Public Schools
New Licensed Staff Orientation and Training
Master Schedule
August 1-5, 2022



Support Team Member	Topic	Role	Contact Info
Mike Lynch	NTOT Logistics, Induction, Principals, Mentors, Physical Education, Social Studies	Executive Director - Learning Services	720-542-5024 mlynch@mywps.org
Anna Muniz	NTOT Logistics, Induction, Mentors	Administrative Assistant to Mike Lynch	720-542-5016 amuniz@mywps.org
Dr. Brian Kosena	Curriculum, Instruction & Assessment	Director of Teaching and Learning	720-542-5070 bkosena@mywps.org
Chadwick Anderson	Culturally and Linguistically Diverse Education	Director of CLDE	303-657-3963 canderson@mywps.org
Melisa Sandoval	Social Emotional Learning & Counseling	Director of Learning Services	303-487-2611 msandoval@mywps.org
Kathy Wiemer	Human Resources	Director Human Resources (Licensed Staff)	720-542-5083 kwiemer@mywps.org
Dr. Steve Sandoval	Special Education	Executive Director of Special Programs	303-657-3861 ssandoval@mywps.org
Dr. Justin Davis	Kagan Cooperative Learning, Vocabulary	CB Support Coordinator	720-232-0059 Cell jdavis@mywps.org
Shawn Barnes	Learner-Centered Classroom, Wonders, DIBELS	Instructional Coach	303-981-9902 Cell sbarnes@mywps.org
Kara Myers	Learner-Centered Classroom, Lexia, Study Sync	Instructional Coach	720-320-6774 Cell kmyers@mywps.org
Alison Mund	Wonders, Lexia, Thinking Maps	Assistant Principal: Flynn, A Marzano Academy	720-542-4372 amund@mywps.org
Jeff Raposa	enVision, SuccessMaker, IXL	Instructional Coach	720-542-4272 jraposa@mywps.org
Grant Norell	enVision	Instructional Coach	303-487-2604 gnorell@mywps.org
Bridget Cahill Hagerman	Proficiency Scales, Empower, Instructional Model, Nearpod, Planning	CB Support Coordinator	720-542-5211 bcahillhagerman@mywps.org
Kevin Byers	Empower	CB Support Coordinator	kbyers@mywps.org
WPS Helpdesk	Technology Support	WPS Helpdesk https://wps.symxsol.com/CGWeb/login.aspx	720-542-5260 NBurhonov@mywps.org

Week At A Glance

<u>Day 1</u> August 1, 2022	<u>Day 2</u> August 2, 2022	<u>Day 3</u> August 3, 2022	<u>Day 4</u> August 4, 2022	<u>Day 5</u> August 5, 2022
Welcome!	Learner-Centered Classroom Proficiency Scales	Proficiency Scales Learner-Centered Classroom Recording & Reporting	Blended Interventionist Framework Instructional Model	Vision & Mission Proficiency Scales Recording & Reporting
AM (at WHS)	AM	AM	AM	AM
Breakfast & Welcome from District Leaders CBS Video Logistics + Outline of the Week	Welcome - Check in Proficiency Scales Learner-Centered Classroom	Welcome - Check in Breakout Sessions Empower Basics	Welcome - Check in Culturally and Linguistically Diverse Education (CLDE)	Welcome - Check in Human Resources Overview Empower Small Groups Beyond NTOT
Lunch (at assigned school)	Lunch	Lunch	Lunch	Lunch
Lunch with your Principal (Provided by WEA)	On Your Own	WHS Wolf Bites (lunch provided)	On Your Own	WHS Wolf Bites (lunch provided)
PM (at assigned school)	PM	PM	PM	PM
School Building Orientation Discuss CBS Learner-Centered Classroom, Shared Vision, Code of Conduct Technology Checkout Reflection: NTOT Playbook/ Self-Assessment	Breakout Sessions Reflection: Lesson Plans, NTOT Playbook/ Self-Assessment	Kagan Cooperative Learning Reflection: Lesson Plans, NTOT Playbook/ Self-Assessment	Social Emotional Learning in Competency Based Classrooms Kagan Cooperative Learning Reflection: Lesson Plans, NTOT Playbook/ Self-Assessment	Mentor Panels Meet with Mentors Kona Ice!

DAY 1 - Monday - August 1, 2022

Time	Topic	Location	Description	Facilitators
8:00am - 9:00am	Welcome	Outdoor Amphitheater	Breakfast, Check-in, Welcome from District Leaders	Human Resources
9:00am - 9:15am	Break			
9:15am - 11:30am	Logistics + Outline of the week Playbook Component Review	Lecture Hall	<p style="text-align: center;"><i>Vision and Mission</i></p> <p>WPS Vision & Mission (Mike) CBS Philosophy & Video (Mike) Agenda for the week (Mike) NTOT Playbook overview (Mike) Lesson Planning: Where to Start (Kara and Shawn) Lesson Planning Template (Kara and Shawn)</p> <p>BREAK</p> <p>Parking Lot (Justin) Classbuilder (Justin) Create a Shared Vision (Justin & Crew)</p>	Mike Lynch Shawn Barnes Dr. Justin Davis Kara Myers Bridget Cahill Hagerman
11:45am - 3:30pm	Lunch with Principal & Mentor, CBS First Days of Teaching, Building Orientation, Technology Distribution	Travel to your respective buildings with lunch in hand	<p style="text-align: center;"><i>Learner-Centered Classroom</i></p> <p>School Vision & Mission and School Handbooks Building Tour/Orientation Discuss/Tour CB Learner-Centered Model Classroom Classroom Shared Vision/Code of Conduct/Kagan Teambuilders and Classbuilders Without Fail, provide a Chromebook or laptop and be sure each teacher can log in. Any issues, call the Help Desk at 720-542-5260.</p>	Respective Principals and assigned Mentors
3:30 - 4:00pm	Reflection with principal	Respective Buildings	<p style="text-align: center;"><i>Vision and Mission</i></p> <p>Review Self Assessment/Playbook/NTOT Proficiency Scales with Principal</p>	Principals, Mentors

DAY 2 - Tuesday August 2, 2022

Time	Topic	Location	Description	Facilitators
8:00am - 8:30am	Welcome Set a goal	Lecture Hall	<p style="text-align: center;"><i>Vision and Mission</i></p> Check-in Tech Services Support Available NTOT Proficiency Scale Reflection (based on self-assessment of scales and agenda) (Justin) Review Breakout Session Options (Shawn)	NTOT Team
8:30am - 10:00am	Proficiency Scales	Lecture Hall	<p style="text-align: center;"><i>Proficiency Scales</i></p> Introduction to WPS Proficiency Scales Locate Proficiency Scales	Dr. Jeni Gotto Dr. Brian Kosena Bridget Cahill Hagerman
10:00am - 10:15am	Break			
10:15am - Noon	Learner-Centered Classroom	Lecture Hall	<p style="text-align: center;"><i>Learner-Centered Classroom</i></p> Create a Code of Conduct (Justin & Crew) Use Lesson Planning Template to begin planning Code of Conduct and Shared Vision (Kara and Shawn) Locate and Review the CBS Toolkit (Bridget)	NTOT Team Bridget Cahill Hagerman
Noon - 1:00 pm	Lunch on your own			
1:00pm - 2:15pm	Instructional Resources Breakout Sessions	Various	<p style="text-align: center;"><i>Instructional Resources and Planning Learner-Centered Classroom Blended Interventionist Framework</i></p> Details on next page	Various
2:15pm - 2:30pm	Break			
2:30pm - 3:30 pm	Instructional Resources Breakout Sessions	Various	<p style="text-align: center;"><i>Instructional Resources and Planning Learner-Centered Classroom Blended Interventionist Framework</i></p> Details on next page	Various
3:30pm - 4:00pm	Reflection	Lecture Hall	<p style="text-align: center;"><i>Vision and Mission</i></p> Reflect on Today's Goal Plan to Create a Code of Conduct using Lesson Planning Template WPS CBE Glossary (Kara and Shawn)	NTOT Team

DAY 2 - Afternoon Breakout Sessions

Time	Topic	Audience	Location	Description	Facilitators
1:00pm - 2:15pm Sessions in bold are required	Wonders & Acadience (Elementary)	Required for K-5 teachers	A101	How to use our primary instructional resource to plan and implement K-5 Literacy instruction: Acadience Empower Access Code: 03406384 Wonders Literacy Block Design Empower Access Code: 385075	Shawn Barnes Amy Sulley
	StudySync (Secondary)	Required for 6-12 Literacy teachers	A105	How to use our primary resource to plan and implement 6-12 Literacy instruction (Access via your WPS Google Apps)	Kara Myers
	TCI History Alive (Secondary)	Required for 6-12 Social Studies teachers	A107	How to use instructional resources to plan and implement 6-12 Social Studies instruction (Clever Login)	Greg Capra
	Secondary Science Resources	Required for 6-12 Science teachers	A118	How to use instructional resources to plan and implement 6-12 Science instruction CK12	Kada Willy, Kate Herter Abby Langerak
	Special Services Orientation	Required for Special Education Licensed Staff	A117	To begin a new cohort family among newly hired special educators and familiarizing attendees with our district-level departmental staff, its set of beliefs, and processes. Participants will also learn from a panel of their peers	Dr. Steve Sandoval Susan Bingler Lesley Rodell, Heidi Weekley
	SEL	Any	A116	Restorative Practices, Community Circles, and Relationship-Building	Melisa Sandoval
2:30pm - 3:30 pm Sessions in bold are required	enVision (Elementary)	Required for K-5 teachers	A101	How to use instructional resources to plan and implement K-5 Math instruction EnVision (Clever Login)	SAVVAS trainer Jeff Raposa
	enVision (Secondary)	Required for 6-12 Math teachers	A105	How to use instructional resources to plan and implement 6-12 Math instruction EnVision (Clever Login)	SAVVAS trainer Grant Norell
	CLDE	Required for K-12 CLDE specialists	A107	Outline of important CLDE Program Requirements: Assessment, Instruction, and Resources	Chadwick Anderson Sue Lee, Jen McNally
	Lexia PowerUp (Secondary)	Any	A118	How to use Lexia PowerUp, a blended learning resource, to identify and fill foundational reading gaps for students (Clever Login)	Kara Myers
	Special Services Orientation	Required for SPED Licensed Staff	A117	To begin a new cohort family among newly hired special educators and familiarizing attendees with our district-level departmental staff, its set of beliefs, and processes. Participants will also learn from a panel of their peers.	Dr. Steve Sandoval
	Vocabulary	Any	A116	Framed in Dr. Robert Marzano's six step process, learn to leverage powerful and effective instructional strategies designed to increase student engagement and retention around vocabulary mastery. This session is relevant to primary, intermediate, and secondary-level teachers.	Dr. Justin Davis

DAY 3 - Wednesday August 3, 2022

Time	Topic	Location	Description	Facilitators
8:00am - 8:15am	Welcome Set a goal	Lecture Hall	<p><i>Vision and Mission</i></p> <p>NTOT Proficiency Scale Reflection (based on self-assessment of scales and agenda) (Justin) Overview of Breakout Options (Alison)</p>	NTOT Team
8:15am - 9:15am	Instructional Resources Breakout Sessions	Various	<p><i>Instructional Resources and Planning Learner-Centered Classroom</i></p> <p>Details on the next page</p>	Various
9:15 - 9:30am	Break			
9:30 - 10:30am	Instructional Resources Breakout Sessions	Various	<p><i>Instructional Resources and Planning Proficiency Scales Learner-Centered Classroom Recording and Reporting</i></p> <p>Details on the next page</p>	Various
10:30 - 10:40am	Short Break			
10:40am - 12:00pm	Empower	Lecture Hall	<p><i>Recording and Reporting</i></p> <p>Empower (1.5h) Basics - Teacher & Student Home Pages Student Data Demo Group</p>	Bridget Cahill Hagerman
12:00pm - 1:00pm	Lunch on your own			
1:00pm - 3:45pm	Kagan	Landgraf Center	<p><i>Instructional Model</i></p> <p>Kagan Cooperative Learning</p>	Dr. Justin Davis Roger Vadeen Lupita Arce
3:45pm-4:00pm	Reflection	Landgraf Center	<p><i>Vision and Mission</i></p> <p>Review and Self Assess using NTOT Proficiency Scales from the Components in the NTOT Playbook (Justin)</p>	Dr. Justin Davis

DAY 3 - Morning Breakout Sessions

Time	Topic	Audience	Location	Description	Facilitators
8:15am - 9:15am	Knowledge Maps/Thinking Maps (Elem)	K-5 teachers	A101	How to use Thinking Maps/Knowledge Maps to build the critical thinking, problem solving, comprehension, and communication skills necessary for academic success	Sue Lee Jen McNally Alison Mund
	Nearpod	Any	A105	How to use Nearpod to create engaging, interactive lessons matched to students' academic needs	Carey Weaver
	CBS Toolkit	Any	A107	How to use the WPS CBS Toolkit to design a Competency Based, Learner-Centered Classroom	Kara Myers Shawn Barnes
	IXL	Any level Math & Literacy	A118	How to use IXL , an online learning platform	Bridget Cahill Hagerman
	SEL	Any	A116	Classroom Management and Personal Relational Competencies Toolkit	Melisa Sandoval James Steward
9:30am - 10:30am	Elementary Science & Social Studies	K-5 teachers	A101	How to use WPS Proficiency Scales and instructional resources to plan and implement K-5 Science and Social Studies instruction	Dylan Shelofsky
	SuccessMaker	K-8	A105	How to use SuccessMaker , an online learning platform, to identify and fill gaps in math for K-8 content (this could include concept teachers at the high school).	SM Trainer Jeff Raposa Grant Norell
	Lexia (Elem)	K-5 teachers	A107	How to use Lexia Core5 , a blended learning resource, to identify and fill gaps in reading for K-5 students	Alison Mund
	SEL	Any	A118	Classroom Management and Personal Relational Competencies Toolkit	Melisa Sandoval James Steward
	Empower	Any	A117	How to use WPS Learning Management System to provide blended learning opportunities for students	Bridget Cahill Hagerman
	English Language Development	CLDE Specialists (optional)	A116	Vital introduction to the CLDE Proficiency Scales and curricular materials to start planning for instruction. There will also be time for Q & A.	Chadwick Anderson Sue Lee Jen McNally

DAY 4 - Thursday August 4, 2022

Time	Topic	Location	Description	Facilitators
8:00am - 8:15am	Check-in	Lecture Hall	Check in	NTOT Team
8:15am - 10:00am	CLDE	Lecture Hall	Blended Interventionist Framework Supporting Culturally and Linguistically Diverse Learners (part 1)	Chadwick Anderson
10:00am - 10:15am	Break			
10:15am - Noon	CLDE	Lecture Hall	Blended Interventionist Framework Supporting Culturally and Linguistically Diverse Learners (part 2)	Chadwick Anderson
Noon - 1:00 pm	Lunch on your own			
1:00pm - 2:30pm	SEL	Landgraf	Learner-Centered Classroom SEL Supports for CBS Classrooms, The Trauma-Responsive Classroom in CBS	Melisa Sandoval, Naomi Mathis, Abby Langerak, Jessica Reilly
2:30pm - 2:45pm	Break			
2:45pm - 3:45pm	Kagan	Landgraf	Instructional Model Kagan Cooperative Learning	Dr. Justin Davis Roger Vadeen Lupita Arce
3:45pm - 4:00pm	Reflection	Landgraf	Instructional Model Plan for Kagan Structures for First Days of School (Justin)	NTOT Team

DAY 5 - Friday August 5, 2022

Time	Topic	Location	Description	Facilitators
8:00am - 8:15am	Check-In	Lecture Hall	<i>Vision and Mission</i> Collect Mentor Panel Questions by Level (Kara and Shawn)	NTOT Team
8:15am - 9:00am	HR Overview "Smarter at Work"	Lecture Hall	<i>Vision and Mission</i> Problems of Practice; Things to Avoid and Stories from the Field	Kathy Wiemer Mike Lynch Dr. Justin Davis
9:00am - 9:15am	Break			
9:15am - 11:00am	Empower small groups	Primary A101 Intermediate A105 Middle A118 Secondary A117	<i>Recording and Reporting</i> Empower Demo Group, Create Groups, Create Activities, Create Playlists	Dr. Jeni Gotto Dr. Brian Kosena Bridget Cahill Hagerman Kevin Byers Empower facilitators
11:00am - 11:10am	Short break			
11:10am - Noon	Beyond NTO Symposium and Induction Brief	Lecture Hall	<i>Vision and Mission</i> Support from Mentors, Principals, Facilitators, Leads (Introduce Gantt chart for targeted specialists here) (Mike) Symposium (Mike) Induction (Mike)	NTOT Team
Noon - 1:00pm	Lunch (provided by Valente's catering) (Mentors meet for training/lunch with Mike on Mezzanine)			
1:00pm - 2:00pm	Mentor Panels	Elementary A109 (Alison, Shawn) Middle A209 (Kara) High B215 (Justin)	Mentor Panels <i>Vision and Mission</i>	NTOT Team Mentors Principals
2:00pm - 2:15pm	Break			
2:15pm - 3:15pm	Mentor Time 1 on 1's	WHS Cafe	<i>Vision and Mission</i> One-on-One questions with Mentors and Principals * Lesson plan collaboration for weeks 1 & 2 using this guide to support	NTOT Team Mentors/Principals
3:15pm - 4:00pm	Sweet Treat!	Outside the WHS Cafe	Kona Ice	

Places to Eat Close to Westminster High School

Fast Food		Other "Fast" Food	
Starbucks	7358 Federal Blvd. (East side of Federal near the 7-11) 7221 Sheridan Blvd. (West side of Sheridan next to T-Mobile)	Jim's Burger Haven	7855 Sheridan Blvd. (south of 80 th Ave, on west side of Sheridan)
Dunkin Donuts (Breakfast only)	7303 Federal Blvd. (West side of Federal, N of 72nd)	Big Mama's Burritos	3190 W. 72 nd Ave (west of Federal on south side of 72 nd)
Wendy's	7397 Federal Blvd. (SW corner of 74 th and Federal)	Valente's Deli	7250 Meade St. (in strip mall NE corner of 72 nd & Lowell Blvd)
Popeyes	6450 Sheridan Blvd. (NE corner of 64th and Sheridan)	Nancy's Café (Diner)	7120 Federal Blvd (in strip mall, SE corner of 72 nd & Federal)
Subway	7312 Federal Blvd. (north of 72 nd Ave on east side of Federal)	Sheridan Café (sit-down)	5055 W 72 nd Ave (north of 72nd, in shopping center)
Panda Express	7165 Sheridan Blvd. (SW corner of 72 nd and Sheridan)	Goody's Eatery (Breakfast/Lunch)	3010 W. 72 nd Ave. (just west of Federal, on south side of 72 nd)
McDonald's	5155 W. 72 nd Ave. (NE corner of 72 nd and Sheridan)	Tropical Smoothie Cafe	7303 Federal Blvd. (West side of Federal, N of 72nd)
Hamburger Stand	3030 W. 72 nd Ave. (just west of Federal, on south side of 72 nd)	Best Philly Steak	6350 Sheridan Blvd. b115 (SE of 64th and sheridan, near King Soopers)
Arby's	7055 Federal Blvd. (south of 72 nd , on west side of Federal)	Rosita's (Mexican)	8050 Federal Blvd. (west of 80 th Ave, on east side of Federal)
Culvers	5330 W. 72nd Ave. (SW corner of 72nd and Sheridan, Walmart parking lot)	Westy's Café (Diner)	6871 Lowell Blvd. (in strip mall on 69th & Lowell)
Chipotle	7303 Federal Blvd (NW corner of 72nd and Federal)	Machi Ramen & Poke	7211 Sheridan Blvd (NW corner of 72nd and Sheridan)
Wing Stop	8025 Sheridan Blvd. (NW corner of 80th and Sheridan)	Faifo Noodle House	5055 W 72nd Ave D (NE corner of 72 nd and Sheridan)
Burger King	5255 W. 80th Ave (NW corner of 80th and Sheridan)	Taqueria Las Palmas Mexican Restaurant (sit-down)	4955 W. 72nd Ave. (East side of Sheridan)
Taco Bell	5325 W. 80th Ave. (NW corner of 80th and Sheridan)	Los 3 Garcias Mexican Restaurant (sit-down)	5175 W. 68th Ave (East side of Sheridan)
Jack in the Box	7311 Sheridan Blvd (West side of Sheridan)	Guadalajara Grill (sit-down)	2835 W. 72nd Ave