



Student Enrollment Application

Parent's Name: _____

Phone Number: _____

Address: _____

Student's Name: _____

Prior School Name: _____

Prior School Address: _____

Prior School Phone Number: _____

Current Grade Level: _____



Thank you for your interest in our school programming and for your patience during our application process. At the Academy, we strongly believe in a robust screening process in order to ensure that all of our new students are successful members of our learning community. Our program is fun and engaging but very rigorous. In order to ensure that students succeed in this program, we feel it's necessary for both parents and students to understand the commitments required in order to be successful.

The following is a checklist of the materials we will need from parents in order to process the application. Please note the descriptors in italics, as not all items will be necessary depending on if the student is a current Westminster Public Schools (WPS) student or an external transfer.

Once the application is completed you will be contacted if further testing is needed, such as a Scantron assessment, as well as with instructions for how to register your student online and the payment of fees.

- ___ 1. Most recent Scantron Scores *only necessary for current WPS students*
 - a. Literacy ___
 - b. Math ___
- ___ 2. Empower proficiency rates or non-CBS equivalent *only necessary for current WPS students.*
 - a. Literacy _____
 - b. Math _____
- ___ 3. DIBELS Composite Score
Blue ___ Green ___ Yellow ___ Red _____
- ___ 4. Attendance/Behavioral records
- ___ 5. Writing Sample
- ___ 6. Parent Contract
- ___ 7. Teacher Recommendation Form
- ___ 8. Interest Survey

Parent Involvement Contract

As educators, we realize that it is vitally important to involve our community in the education of our children. In order for students to succeed, all parties involved in the student's upbringing need to work together—indeed, it “takes a village” to raise a child.

As part of your student's application process to The Academy, we would like to make sure you are in full understanding of the supports we are able to provide you and your student as well as the support we will require from you.

Our commitment to you and your student:

1. Your student will receive a high quality education and upon matriculating the 5th grade, will be prepared for middle school.
2. The school will make **every effort** to make sure your student is safe at all times in the building. The principal's (and all adults in the building) most important job is to make sure students are safe.
3. You and your student will be treated with dignity and respect.
4. Your student will have access to before and after school programming
5. The school will make every effort to maintain clear, consistent and timely communications with you regarding your student and your student's progress.

Your commitment to the school:

1. Parent Participation in the Building: I will commit to **8 hours** of service to the school including, but not limited to: attending PTA meetings, attending BAAC meetings, volunteering on the playground, assisting in the building, supervising field trips, participating in building planning meetings, and participating in after-school and evening student events (Literacy Night, School Dances, Music Performances, etc).
2. Attendance: I will commit to having positive attendance. My student will not miss school more than **8 times** in the school year, as I realize the State of Colorado considers a student habitually truant after 10 absences in a school year (or 4 consecutive absences in a month). Additionally, I will commit to making sure my student is on time to school and is not unduly pulled from school early. I commit to ensuring my student has no more than **8 tardies** or **8** early removals from school.
3. Behavior: I realize that in order for *all* students to succeed in the school, students must follow the school's code of conduct while in the building and while traveling to and from the building. I realize that students that are habitually disruptive may be asked to leave the school. I realize that a student that commits an offense that results in a suspension may result in his or her removal from the school.
4. Homework and home support: I commit to ensuring that my student has a quiet place and allotted time every day to complete homework and course work as needed. I also understand that students may take advantage of before and after school opportunities to get assistance on work.
5. Communication: I commit to providing the school with communication regarding my family and student's situation as it pertains to behavior, attendance and academic performance. I commit to reading weekly newsletters that are posted

on the website **and** sent home in hard copy. I commit to attending *at least* two parent teacher conferences during the year. I understand that I may make additional conference dates with the teacher and/or principal.

6. Parent presence in the building: I understand and commit to maintaining the learning environment while in the building. While I am volunteering in the school, I understand that I am not to interrupt teaching and learning. I understand that I am welcome to make an appointment with teachers, staff or the principal for meetings. I understand that parents must check into the office when working in the building or attending appointments outside of established parent teacher conference times for safety reasons. I will consent to wearing identifying badges while in the building.
7. Extended Day: In order to better address student needs, The Academy has gone to great lengths in order to provide robust after-school and before-school programming. I understand that my student is expected to attend at least one extended day program. I understand it is my responsibility to make sure my student gets to and from these events in a timely manner.

Student Contract

In order to be successful at The Academy, our students need to follow certain guidelines and expectations around behavior, attendance and academics. Read the following and discuss it with your parents/guardian.

1. I understand that I am to follow the student code of conduct.
2. I understand that every adult in this building is here to ensure that I learn and that I am safe, therefore, when an adult tells me to do something I am to follow his/her directions without argument.
3. I understand that I may be asked to leave The Academy if I commit an offense or offenses that will result in a suspension.
4. I understand that I am to keep up on homework and classwork and use the before and after school programming as I need to stay on top of my studies.
5. I understand that I must attend school in an approved uniform every day.
6. I understand that I am to have no more than 8 absences in a school year. I understand that I need to be here on time. I understand I may be asked to leave if I am habitually late or absent.

By signing below, I am indicating that I read and understand both contracts.

Parent name _____

Parent Signature _____

Student Name _____

Student Signature _____

Student Interest Survey



Name: _____

Date: _____

1. If I could do one thing all day it would be:

2. If I had one wish it would be:

3. One thing I am really good at is:

4. School would be better if:

5. I do my best thinking when:

6. This is what one of my teachers did last year that I liked the most:

7. This is what one of my teachers did last year that I liked the least:

8. I have a special talent for:

9. I would be interested in an after-school club or activity in the area of:

10. My favorite thing to do outside is:

Teacher Recommendation Form



Please complete this survey regarding the applicant.

Scale: 1.0: significantly below peers 2.0: slightly below peers 3.0: same as peers 4.0: significantly above peers.

Critical Thinking Skills: (creativity, problem solving, analysis)

1.0 2.0 3.0 4.0

Work Habits: (focus, motivation, independence, task completion, persistence, organization)

1.0 2.0 3.0 4.0

Behavior in class: (does the student remain on task without undue prompting, following the code of conduct, is respectful when redirected, etc.)

1.0 2.0 3.0 4.0

Any additional comments about this student?
